

## Ivymount PTA Meeting March 1, 2017

Nicholas Gleason-Smuck  
Peri Ross  
Melissa Porter  
Catherine Canterbury  
Caitlyn Mitchell  
Sandy Landis  
Jen Berzok  
Carolyn Leskowitz-Woodham  
Meagan Dworschak

### General Updates:

- Resource Fair on Sunday March 5<sup>th</sup>. Everyone is encouraged to come and learn about the services in the area.
- Box Top Collection
  - Almost 1900 box tops submitted in February were collected resulting in \$190 for the PTA.
  - We will remind families to continue collecting in the next newsletter.
  - ⊖ The PTA will provide either a pizza or ice cream party to LE1, the winning classroom. Carolyn will coordinate with the classroom. The purchase will be made with the school credit card and the PTA will reimburse the school.
  - Received recommendation to include a photo of the pizza/ice cream party in the newsletter

### St. Patrick's Day Dance

- Logistics
  - Coming up on March 11
  - As of 2/28, currently 25 families/87 people signed up
  - Special needs DJ has been secured. Services include a dance motivator, MC, and record player.
- Swag
  - Fun swag ordered from Oriental Trading Company
    - Some swag at the entrance
    - Other swag available for DJ to hand-out. Sandy to discuss with DJ/determine willingness.
- Communication
  - One more blast planned for the newsletter
    - Families and students will be encouraged to wear green
    - Additional solicitation of volunteers

- Volunteers who agreed to setup may be asked to instead chaperone
    - Families to be reminded that high school/middle school students can earn service hours through volunteer participation
  - Request for teachers to send dance reminder in weekly update
- Setup
  - Decision to use side door entrance with balloons and decorations or signage
  - Decision to model setup after the Valentine's Day dance.
  - Decision to ask participants to wear nametags. Sticker tags and markers to be available at sign-in
  - Quiet area to be setup in adjoining hallway with coloring pages and possibly bean bags pending availability. Carolyn to confirm viability with Leadership.
  - Decision to provide information about the PTA at the entrance table.
  - Discussed assigning a chaperone at the door to greet guests and to direct volunteers to their stations. Melissa to man the first shift.
  - Decision to request DJ to announce shift changes at 30 minute scheduled intervals – Sandy to discuss with DJ

#### Decorations

- White or green table cloths and napkins along with balloons.
  - Ivymount provided tablecloths
  - Jen to shop at Party City for balloons, napkins, plates and possibly other decorations. Need to check on Jen's availability to buy balloons on the day of event. We can pickup balloons from Giant if needed.
- Students will be making shamrocks and a banner with guidance from the art teacher
- Photo station with props – a big frame taped to the wall. Carolyn to check with art teacher on availability to create. Catherine Canterbury volunteered to assist as needed.

#### Food

- Decision for volunteers to plate pizza – 2 slices per place.
- Meagan to order pizza. Needs to be ordered 24 hours in advance.
- Caitlyn to order variety of snacks and beverages.
- Request for parents to bring coolers and a bag or two of ice. Melissa, Carolyn, Jen, and Sandy volunteered. Anyone else?

#### Staff Luncheon

- May 31<sup>st</sup> is secured
- Decision to consider vendors other than California Grill.
- Discussed outdoor venue vs. APR.

- Teachers expressed desire to keep the event moving along quickly and the need for a sound system to conduct the presentation.
- Sub-committee to work on staff luncheon. Melissa to lead next steps.
- Decision to survey staff re: preferences – Meagan

#### Next PTA Meeting

- Debrief the dance
- Discuss possible parent presentation. A financial planner has offered to present.
- Date TBD